



भारत संचार निगम लिमिटेड  
(भारत सरकार का उद्यम)  
कार्मिक शाखा, निगम कार्यालय  
चौथा तल, भारत संचार भवन,  
जनपथ, नई दिल्ली- 110001

No. BSNLCO-PERS/12(28)/1/2021-CSS

Dated: 21.01.2025

OFFICE MEMORANDUM

**Sub: Submission of Immovable Property Returns for the year 2024 (as on 31-12-2024) by the Executives / Non-executives of BSNL - reg**

In terms of Sub Rule 5 of Rule 21 of BSNL CDA Rules, 2006, the immovable property return is required to be furnished by all the Executives / non- Executives of BSNL for the year 2024 latest by **31-01-2025**. IPR should be submitted through ERP/ESS of BSNL which is hosted at www.erp.bsnl.co.in.

2. All the Circles / controlling officers are therefore, requested that the contents of this OM may be widely circulated to the notice of all Executives / non-executives working under their respective control. They should also ensure that the IPR for the year 2024 (as on 31-12-2024) submitted within the stipulated time by all the Executives / non-Executives. **The Executives / non-Executives are also informed that non-submission of IPR within the stipulated date, would invite the denial of vigilance clearance for promotion / EPP/NEPP/ NOC etc.**

3. It is, therefore, requested that all the Executives / non-Executives may be directed to file their Immovable Property Return (IPR) for the year 2024 (as on 31-12-2024) well in time, latest by **31-01-2025**, through ERP/ESS of BSNL only. IPRs received beyond the stipulated date, shall not be regarded as conforming to the extant guidelines.

4. All officers on foreign service deputation / deemed deputation/deployment to BSNL shall submit their IPRs well in time through respective web based cadre management system (SPARROW) etc.

This issues with the approval of the Competent Authority.

  
21/1/2025  
(SUNIL BHATT)

Asstt. General Manager (Pers.-CSS)

Copy to:-

1. PPS to CMD / PPS to Dir (HR/Fin/CFA/CM/ENT)
2. PPS to CVO, BSNL
3. All CGMTs, BSNL Territorial Circles of BSNL.
4. All Executives/Non-Executives of BSNL
5. Intranet Portal/Order Bundle.
6. Notice Boards, BSNL CO, New Delhi.

पंजी. और निगमित कार्यालय: भारत संचार भवन, एच.सी. माथुर लेन, जनपथ, नई दिल्ली-110 001

Regd. & Corporate Office: Bharat Sanchar Bhawan, H.C. Mathur Lane, Janpath, New Delhi - 110001

www.bsnl.co.in