

**Circular No. 300****No. 500-31/2012-13/CA-I/BSNL****Dated: 28-06-2013**To,
The Chief General Manager
All BSNL Circles**Sub: Accounting of Voluntary Contribution of one day's pay towards Prime Minister National Relief Fund for victims of flood in Uttarakhand****Ref: Appeal dated 26/06/2013 made by CMD, BSNL uploaded on BSNL Intranet**

Kindly refer to the appeal under reference wherein CMD, BSNL has requested employees of BSNL to voluntarily contribute their respective one day pay (i.e. Basic pay only) towards Prime Minister National Relief Fund. This amount of one day pay should be deducted from the salary of July 2013.

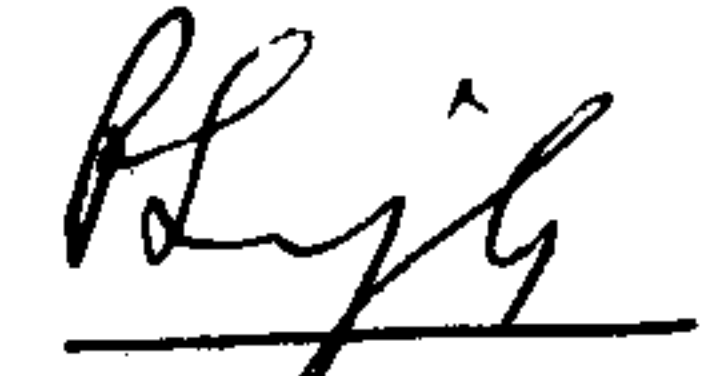
As this is voluntary support, those employees which are not willing to contribute may give their request in writing to AO(Cash)/ (Pay Bill) of their unit by 10th July 2013 positively. The concerned AO(Cash)/ (Pay Bill) should deduct the amount of one day pay from all the employees except those employees who give their unwillingness in writing.

This amount should be booked under the following accodes

Accode	Nomenclature	Schedule	Schedule Item	Segment
1190209	Contribution towards P.M. National Relief Fund	G	02	BA
4190214	Contribution towards P.M. National Relief Fund	G	02	CM

The amount so worked out shall be intimated separately to BBF branch latest by 25th July 2013.

The matter may be treated as Most Urgent.


(Rajeev Singh)
GM (CA)**Copy to:**

1. The CGM, ITPC Pune, for making arrangement to make necessary provision in HRMS in this regard which should also include the option for contribution by employee concerned.
2. The CGM, Gujarat, for making arrangement to make similar provision in ERP HR module as requested for provision in HRMS.
3. The GM(ERP), Corporate Office, BSNL, for making arrangement to make similar provision in ERP HR module as requested for provision in HRMS.
4. The GM (Finance)/ IFA of all Territorial Telecom Circles / Kolkata & Chennai Phones for information and necessary action.
5. AGM(R&P), Corporate Accounts Section, Corporate Office, BSNL, for taking n/a.