



NO. BSNLCO-PERB/19(12)/2/2022-PERS1 Part(3)

Dated: 28 .06.2024

To,

All Heads of Telecom Circles/Metro Districts & Other Administrative Units
All PGMs/Sr. GMs/GMs of BSNL CO New Delhi
Bharat Sanchar Nigam Limited.

Sub:- Processing of e-APAR for "Executive and Non-executive" employees of BSNL, online through ESS-Portal for year 2023-24- regarding.

- Ref:-**
- (i) BSNLCO-PERB/19(12)/2/2022-PERS1-Part(3) dated 04.04.2024.
 - (ii) BSNLCO-PERB/19(12)/2/2022-PERS1-Part(3) dated 05.04.2024.
 - (iii) BSNLCO-PERB/19(12)/2/2022-PERS1-Part(3) dated 22.05.2024.
 - (iv) The DoT. F. No. 71-34/2024-APAR dated 30.04.2024.

Kind reference is invited to this office letters under reference vide which the timelines for various activities for e-APAR completion have been circulated/revised.

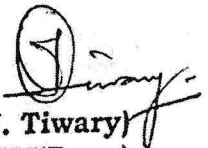
In view of the involvement of some officers/officials in election duty during the Lok Sabha Elections-2024, it has been decided to extend the last date of reporting & reviewing of APARs as below:

- (a) The last date for reporting in normal structure of APAR by **Reporting officer** will be **31.07.2024**.
- (b) The last date for reporting in Dual structure:
 - (i) by the **Reporting officer-1** will be **15.07.2024**.
 - (ii) by the **Reporting officer-2** will be **31.07.2024**.
- (c) The last date for reviewing of APAR by **Reviewing officer** will be **31.08.2024**.

The timelines for other activities for processing of e-APAR, already conveyed vide letter under reference no. (i) & (ii), for employees of BSNL shall remain unchanged.

All executives and non-executives of BSNL are hereby advised to comply with the timelines for processing of e-APARs.

This issues with the approval of Competent Authority.


(O.N. Tiwary)
Jt. GM(Pers.)
BSNL CO, New Delhi
28/06/24

Copy to : DGM(ERP-Pers.) for information and necessary action please.